

THIS IS A LIVING DOCUMENT OF THE FIRE SAFETY RISK ASSESSMENT AND PLAN. SUBJECT TO CHANGE AS NEEDED.

What we did first

- Carried out a fire safety risk assessment of the premises.
- Identified the fire safety measures necessary as a result of the fire safety risk assessment outcome
- Implemented these fire safety measures using risk reduction principles
- Keeping the fire safety risk assessment and outcome under review; and
- Recognized the need for record keeping for now and during the festival as well as a review of process after the festival is complete.

FIRE SAFETY RISK ASSESSMENT & PLAN

1 Identify people at risk

- *Pillage Event Participants, staff and Vendors*

2 Identify fire hazards

Sources of ignition – *Vendor Propane Tanks - Parking lot –cars, trucks, etc.*

Sources of fuel – *Propane Tanks – Generator for Bandstand – Vehicle – gas - diesel*

Sources of oxygen – *open air event*

3 Evaluate the risk and decide if the existing fire safety measures are adequate

Evaluate the likelihood of a fire starting – *Low Risk*

Evaluate the consequence to people from fire. – *Individual Vendors - Medium
Band Members – Low Risk*



Implement fire safety measures

Remove or reduce fire hazards

*Any and all dry grass and or vegetation has been cut and or removed
Site is asphalt.*

Remove or reduce risks to people

*All food vendors require fire extinguishers
Provide adequate clear universal signage*

Fire alarm – *Security will have radios*

911

Fire-fighting equipment

Fire department aware of site plan as will have designated campsite plan.

Escape routes

*Emergency Vehicle Lane has been established
Provide adequate clear universal signage*

Signs and notices

Pictogram as well as worded with directional arrows

4 Record

Record significant findings and action taken / action to be taken

5 Review

Keep assessment under review
Revise where necessary

Pillage at the Village is an Open Air Event

Fact - Generally, the risk posed by fire to persons attending any wholly open air event will be much less than in enclosed premises due to the fact that the event is in the open air and the products of combustion from any fire can freely escape to the atmosphere.

Where large numbers of people are expected to congregate at an open air site with no structures of any kind, then the principal concern will be crowd control, particularly if they are enclosed within a site with perimeter security fencing.

In general terms, the need to evacuate an enclosed site in the open air is not normally as critical as when escaping from the confines of a building or other structure. Openings in security fences bordering open air sites should lead to an unenclosed space via a suitable number of gates or other openings.

- Food vendors shall be placed along the outside fence next to the emergency lane to make emergency access easier in case of any incidents of fire. This also leaves immediate exits free and lowers potential risk for event participants.
- Accumulation of waste will be prevented, particularly. Efficient, continuous removal of waste throughout the festival will be implemented.
- Adequate spacing will be provided between vendor tents to prevent any potential fire spread.

The speed of evacuation of people with mobility problems can be slow. Provision will be provided with space to wait temporarily until it is safe to use the escape area and or aided by security staff.

The exit areas are not be used for any form of storage. Security staff will ensure that exit areas are clear at all times.

Exit routes will be clearly defined with signage and capable of being adequately illuminated across their entire length as appropriate.

All vendors, security, emergency responders, staff and volunteers will receive this information as well as a current site map.

Sitemaps will be handed to participants at entry to festival. On that sitemap will be emergency exit information.

Camping Areas

- Fires of any kind are prohibited and enforcement will be enforced by Source Security and the RCMP.
- Dry grass or vegetation has been cut and or removed in all designated camping areas. Designated campsites will have roving fire watch teams assigned them.

Fire department will receive a designated campsite map in advance of the festival.

Escape route signage

Will meet the following criteria:

- If the escape route to the nearest exit is not obvious then it will be indicated by a sign(s);
- They will provide clear, unambiguous instruction with enough information to enable people to safely leave in an emergency;
- Every escape route sign will, where necessary, incorporate a directional arrow. Arrows will not be used on their own;

Signs will be in pictogram form, the pictogram will be supplemented by text if this is considered necessary to make the sign easily understood.

Escape route signage will not use only text.